



**TITLE OF CONSULTATION:** DESIGNATION OF INTERIM MONITORING OFFICER

**OFFICER REQUESTING:** NICKI LISHMAN  
ACTING HEAD OF CORPORATE GOVERNANCE

**DATE:** 8 FEBRUARY 2023

### **1.0 PURPOSE**

1.1 To designate an Interim Monitoring Officer, as the postholder is now on Leave until she leaves Ryedale District Council in early March 2023. This Interim appointment will be in effect until a Monitoring Officer is designated by Full Council.

### **2.0 RECOMMENDATION(S)**

2.1 It is recommended that:

- (i) Bernice Elgot be designated as interim Monitoring Officer from 8 February 2023 until such time a permanent Monitoring Officer is appointed.

### **3.0 REASON FOR RECOMMENDATION(S)**

3.1 The Head of Corporate Governance & Monitoring Officer will be Leave from 31 January 2023 until she leaves the organisation on 5 March, and so it is necessary to appoint an interim Monitoring Officer. A meeting of Full Council is not scheduled within the timescales for appointing a Monitoring Officer and therefore it is necessary to use urgency powers. Following an interim appointment to the role for the period from 8 February a report to approve the designation of a permanent Monitoring Officer for the remaining duration of RDC will be taken to Full Council on 23 February 2023.

### **4.0 SIGNIFICANT RISKS**

4.1 It is a legal requirement for the Council to have a designated Monitoring Officer. There would therefore be legal risks around not making such a designation.

### **5.0 IMPLICATIONS**

5.1 The following implications have been identified:

- a) Financial  
The appointment will be made on a relief contract and it is anticipated that the costs will be approximately £550.
- b) Legal  
Making this designation complies with the legal requirement for the Council to have a Monitoring Officer.
- c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)

There are no other implications.

## 6.0 MONITORING OFFICER ADVICE

The Chair of Policy and Resources Committee should be consulted on this decision. As this matter would normally have been dealt with by Full Council it is recommended that all Group Leaders are consulted.

## 7.0 CONSULTATION RECORD

According to the Constitution, under urgency powers, decisions usually taken by the Council and its committees are taken by the CEO following consultation with the appropriate elected members.

The appropriate elected members are:

- The Chair of the Policy and Resources Committee
- Group Leaders

Name of Consultee	Cllr D Keal
Agreed	
Date consultation completed	07/02/23

Name of Consultee	Cllr L Burr
No response; assume agreement as per email sent on 7 February 2023	
Date consultation completed	08/02/23

	Cllr J Frank
Agreed	
Date consultation completed	07/02/23

Name of Consultee	Cllr S Arnold
Agreed	
Date consultation completed	08/02/23

Name of Consultee	Cllr K Duncan
No comment	
Date consultation completed	07/02/23

Name of Consultee	Cllr M Potter
Agreed	
Date consultation completed	08/02/23

## 8.0 DECISION

Decision of the Acting CEO based on consultation	As set out at s.4.1, above, it is a legal requirement for the Council to have a designated Monitoring Officer. This decision will allow an Interim Monitoring Officer to be appointed pending a decision at Full Council on 23 February on appointing a permanent Monitoring Office for the remaining duration of RDC.
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Approved: P Spurr

A handwritten signature in black ink, appearing to be 'P Spurr', written in a cursive style.

Date:

8 February 2023