



TITLE OF CONSULTATION: DESIGNATION OF INTERIM MONITORING OFFICER

**OFFICER REQUESTING: PHILLIP SPURR
PROGRAMME DIRECTOR**

1.0 PURPOSE

1.1 To designate an interim Monitoring Officer, as the postholder left Ryedale District Council at the end of January 2022. This will be in effect until the Head of Corporate Governance role is filled.

2.0 RECOMMENDATION(S)

2.1 It is recommended that:

- (i) Elizabeth Heath be designated as interim Monitoring Officer from 1 February 2022 until such time as a permanent appointment is made to the Head of Corporate Governance role.

3.0 REASON FOR RECOMMENDATION(S)

3.1 Article 11 of the Council's Constitution designates the role of Monitoring Officer to the Head of Corporate Governance. Full Council normally confirms this designation when a new appointment is made. Currently the role of Head of Corporate Governance has yet to be filled, so it is necessary to appoint an interim Monitoring Officer. A meeting of Full Council is not scheduled within the timescales for appointing an interim and therefore it is necessary to use urgency powers. Designation following a permanent appointment to the role will be taken to Full Council.

4.0 SIGNIFICANT RISKS

4.1 It is a legal requirement for the Council to have a designated Monitoring Officer, there would therefore be legal risks around not making such a designation.

5.0 IMPLICATIONS

5.1 The following implications have been identified:

- a) Financial
There are no significant financial implications associated with this designation.
- b) Legal
Making this designation complies with the legal requirement for the Council to have a Monitoring Officer.

- c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)
There are no other implications.

6.0 MONITORING OFFICER ADVICE

The Chair of Policy and Resources Committee should be consulted on this decision. As this matter would normally have been dealt with by Full Council it is recommended that all Group Leaders are consulted.

7.0 CONSULTATION RECORD

According to the Constitution, under urgency powers, decisions usually taken by the Council and its committees are taken by the CEO following consultation with the appropriate elected members.

The appropriate elected members are:

- The Leader of the Council
- The Chair of the appropriate committee, for matters relating to that specific committee¹
- Relevant Ward member(s), if any, for matters of particular relevance to that ward²

Name of Consultee	Cllr D Keal
Approved	
Date consultation completed	31/01/22

Name of Consultee	Cllr L Burr
Approved	
Date consultation completed	31/01/22

	Cllr J Frank
Approved	
Date consultation completed	31/01/22

Name of Consultee	Cllr S Arnold
Approved	
Date consultation completed	31/01/22

Name of Consultee	Cllr K Duncan
Date consultation completed	01/02/22

Name of Consultee	Cllr M Potter
Approved	

¹ "Chairman of the appropriate Committee" refers to committee specific matters and does not mean that all Committee Chairs will be consulted on everything

² "Relevant Ward Member(s), if any" refers to ward specific matters and does not mean that all Members will be consulted on everything

Date consultation completed	01/02/22

8.0 DECISION

Decision of the CEO based on consultation	To be completed after consultation
Date 2 February 2022	The recommendation is approved having taken advice on the balance of risk to the organisation; it is essential that the Council has a Monitoring Officer in place to fulfil its statutory responsibilities.