



PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	POLICY AND RESOURCES COMMITTEE
DATE:	23 SEPTEMBER 2021
REPORT OF THE:	HEAD OF SERVICE, CUSTOMER AND COMMUNITIES MARGARET WALLACE
TITLE OF REPORT:	SECURITY CONTRACT OCTOBER 2021
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 This report updates members that Housing Service will commence the re tendering of the security contract for the Council's supported housing project.
- 1.2 As required under Financial Regulation 13.9, to undertake a procurement for security and enter into a contract with the successful supplier following a tender process, authorisation is required from committee as the value may exceed £50K.

2.0 RECOMMENDATION

- 2.1 It is recommended that:

(i) Committee approval be given, as required under Financial Regulation 13.9, to undertake procurement for security, based on an anticipated spend of approximately £50k per year, for a period of 2 years, with the option to extend for a further 12 months, and enter into a contract with the successful supplier following a compliant procurement process.

3.0 REASON FOR RECOMMENDATION

- 3.1 A procurement process is required to be undertaken for a new security contract and this needs to commence as soon as possible to ensure continued service delivery.
- 3.2 The approval sought ensures that the procurement will be compliant with the Council's Financial Regulations and Contract Procedure Rules.

4.0 SIGNIFICANT RISKS

- 4.1 Ensuring financial regulations are complied with reduces the risk of any challenge to the procurement process.

4.2 Timely procurement of a suitable specialist supplier supports risk management and the successful management of the project.

5.0 POLICY CONTEXT AND CONSULTATION

5.1 The recommendation supports the Council's priority of our economy: harnessing Ryedale's unique economy to deliver growth, homes and jobs.

- Improving the standard and availability of rented accommodation and supporting people to live independently
- Meets the objectives within the Ryedale Homelessness Strategy 2020/25

REPORT

6.0 REPORT DETAILS

6.1 The Council developed a supported accommodation project in November 2013 to accommodate single vulnerable people from the Ryedale area. The project includes training/activity facilities and a communal room/ICT suite.

6.2 The purpose built project comprises of 14 units of accommodation all with en suite facilities. There is a communal kitchen and dining area to enable healthy cooking projects and enhance a sense of community through dining together at certain times.

6.3 The project enables vulnerable members of society to have access to safe, secure accommodation and allows them opportunities to become part of the community and make positive changes.

6.4 This scheme is also part of the Young Persons Partnership across North Yorkshire and provides 7 of the rooms for young people and had ensured the ending the use of bed and breakfast accommodation for 16/17 year olds in the area.

6.5 The project is staffed 24 hrs a day, from 9pm until 9pm this has been covered by a security contract.

6.6 The Council has run this project since November 2013 and has had security services operational throughout this time. The contract needs to be retendered and as such this needs approval through the Council's financial standing orders.

6.7 To provide this service in house, would be more costly, increased management and less effective for the project. The Council currently pays around £11.50 per hr for the service. This is a service that is 12 hrs per day, 365 days a year.

6.8 The cost of this is within the budget provisions for 21/22. The majority of residents are in receipt of housing benefit and the cost of these services is recovered through housing benefit as an eligible cost. Therefore the cost of security comes back to the Council through the rental income.

6.9 A brief summary of the service specification is at Appendix 1.

6.10 The service and contract will be looked at as part of local government review and the transition to a new Council.

7.0 IMPLICATIONS

7.1 The following implications have been identified:

a) Financial

The anticipated spend is approximately £50k per year, there is scope within the budget to increase this slightly if needed, the agreement will be for a two year term.

The elements of spend related to security are included within the budget provisions on an annual basis and is recoverable through rental income.

b) Legal

There are no legal issues with the decision requested and the procurement process proposed.

c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)

There are no other implications arising directly from this decision request. Health and safety, staffing and equalities implications are considered as part of the procurement process.

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Background Papers:

Appendix 1- Brief Summary of the Security Contract Specification