

Livestock Market Working Party - Draft Terms of Reference

Function

- To consider and make recommendations to the Policy and Resources Committee on proposals for the Livestock Market relocation

Objectives

The working party shall work to:

- Identify proposals for the relocation of the livestock market, and its subsequent sustainable operation
- Engage with and identify the views of key stakeholders and keep them informed of developments
- Keep the Policy and Resources Committee informed of developments via regular reports to the committee

Scope

- Oversee the development of proposals for the relocation of the livestock market and its sustainable operation
- Develop a forward plan for delivering the project
- Carry out consultations with key stakeholders to inform proposals for the project (including user requirements, scope/scale, as well as funding and site availability)
- Identify the financial implications of the development and future operation of the facility, and associated funding arrangements

Membership

- The working party will be chaired by the Chair of the Policy and Resources Committee
- The size and membership is determined by the Policy and Resources Committee

Documentation

- Notes of all meetings will be recorded by the Clerk and circulated to working party members
- Reports of recommendations and general information will be issued to the Policy and Resources Committee on a regular basis

Accountability

- The working party is accountable to the Policy and Resources Committee

Calling of Meetings

- The provisions of the Committee Procedure Rules in the Council's Constitution apply to the calling of meetings

Dissolution

The working party will be dissolved once its objectives have been attained and/or when the majority of its members and the Policy and Resources Committee consider its services are no longer required