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Overview and Scrutiny Committee

Virtual Meeting
on Thursday 22 October 2020

Present

Councillors Brackstone, Garbutt Moore, King, Middleton (Vice-Chairman), Oxley, Raine and Raper (Chairman)

In Attendance

Will Baines, Mandy Burchell, Jonathan Dodsworth, Andrew Ellis, Anton Hodge, Barry Khan, Gareth Mills, Michelle Oates, Christine Phillipson, Paul Taylor, Max Thomas and Thilina De Zoysa

Minutes

1 **Emergency Evacuation Procedure**

The meeting was held virtually.

2 **Apologies for absence**

Apologies received from Councillors Cussons, Keal and Wass

3 **Minutes of the meeting held on 1 October 2020**

Decision
That the minutes of the meeting of the Overview and Scrutiny meeting held on 01 October 2020 be approved and signed by the Chairman as a correct record.

Voting Record

6 For

0 Against

1 Abstention

4 **Urgent Business**

There were no items of urgent business.

5 **Declarations of Interest**

There were no declarations of interest.

6 **Chair's Announcements**

The Chair gave a vote of thanks for the outgoing Chair and Vice Chair of O & S and thanked them for their hard work.

7 **2019-20 Statement of Accounts**

Considered – Report of the Chief Finance Officer (s151).

Anton thanked the Finance team for their hard work in producing the Statement of Accounts 2019/20 and thanked external Audit for their support. External Audit thanked the Finance team for their co-operation.

Decision

That members
- note the 2019-20 Statement of Accounts (Appendix A), including the Annual Governance Statement
- note proposed letter of representation (Appendix B)
- note the External Auditors' Audit Findings ISA 260 Document (Appendix C)

Voting Record

7 For
0 Against
0 Abstentions

8 **Internal Audit and Counter Fraud Annual Report 2019/20**

Considered – Report of the Chief Finance Officer (s151).

Anton thanked Connor Munroe and Stuart Cutts for their work on this report.

Decision

That Members:
a) note the results of the audit and counter fraud work undertaken in 2019/20.
b) note the overall opinion of the Head of Internal Audit regarding the overall framework of governance, risk management and control operating within the Council.
c) note the significant control issues identified through internal audit work in 2019/20.
d) note the outcome of the quality assurance and improvement programme and the confirmation that the internal audit service conforms with the Public Sector Internal Audit Standards.

Voting Record

7 For

0 Against
0 Abstentions

9 **Internal Audit, Counter Fraud and Information Governance Plans 2020/21**

Considered – Report of the Chief Finance Officer (s151).

Decision

That the internal audit plan for 2020/21 be approved and the counter fraud and information governance plans be noted.

Voting Record

7 For
0 Against
0 Abstentions

10 **Treasury Management Annual Report 2019-20**

Considered – Report of the Chief Finance Officer (s151).

Decision

That Council is recommended to:
(i) Note the annual treasury management report for 2019/20; and
(ii) Approve the actual 2019/20 prudential and treasury indicators in this report.

Voting Record

7 For
0 Against
0 Abstentions

11 **Update on Risk Management**

Considered – Report of the Chief Finance Officer (s151).

Decision

That the Committee notes the contents of this report and comments on the format and details of the Corporate Risk Register (Appendix 2).

Voting Record

6 For
0 Against

0 Abstentions

12 **Timetable of Meetings 2021-22**

Considered – Report of the Head of Corporate Governance.

Decision

That the Committee notes the report.

13 **Call-in: HR Policies**

The Committee considered the call in from the Chair of Overview and Scrutiny on 08 October 2020.

Decision

The Committee agreed that no further action to be taken .

Voting Record

3 For

2 Against

2 Abstentions

14 **Appointment of Corporate Governance Standards Sub-Committee**

Considered

Decision

That Cllrs Brackstone, Garbutt Moore and Raper be appointed with Cllrs Middleton and Oxley as substitutes.

Voting Record

6 For

0 Against

0 Abstentions

15 **Any other business that the Chairman decides is urgent.**

The Committee discussed potential areas for future scrutiny and suggested the following to be considered.

- Universal Credit
- Covid
- Internal Appraisal System

- Business support post Covid

There being no other items of urgent business the meeting closed at 8.25pm.

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