

Minutes of the Wintringham Parish Council Annual Meeting and Parish Council Meeting.

Wintringham Community Hall, Wednesday 1st May 2019, 7.30pm.

1. The Chairman, Mr. Witty opened the meeting at 7.30pm and welcomed everyone present. There were apologies from Nick Waddington.

Present were: Peter Witty, Jennifer Leefe, Pat Pitcher, Ben Jenkinson, Steve Spaven, Ken Harvey and Philip Clark (Clerk).

2. Acceptance of the Minutes of the Annual Meeting held on 3rd May 2018. Proposed: Steve Spaven, Seconded: Ken Pat Pitcher. Carried unopposed.

3. Election of Chair and Vice Chair. Mr. Witty said he was prepared to carry on in the role of Chair. Proposed: Ken Harvey and Seconded Jennifer Leefe. Mr Spaven also said he was happy to carry on as Vice Chair. Proposed by Ben Jenkinson and seconded by Ken Harvey. Carried unopposed.

4. The clerk read out the questions and his answers to the 'Governance Statement' in the annual return for year ended 31st March 2019. Approval was proposed by Jennifer Leefe and seconded by Ken Harvey. Carried unopposed. The statement was signed by Mr. Witty.

5. The clerk presented the accounts for the year ended 31st March 2019. Approval was proposed by Steve Spaven and seconded by Ben Jenkinson. Carried unopposed. The return was signed by Mr. Witty.

6. Acceptance of the Minutes of the last Parish Council Meeting of 13th February 2019.

Acceptance of the minutes was proposed by Steve Spaven and seconded by Ken Harvey. Carried unopposed.

7. Action Plan from the meeting of 13th February 2019:

(1) Permission to place bench at the top of the field above the church. Jonathan Wilson of Carter Jonas to visit Mr Witty on 2nd May to discuss this.

PETER

(2) New village entry signs (106 monies). An application was made for 'Alteration of street furniture' to NYCC Highways. On chasing the outcome of this the Clerk discovered that the application had not been received by NYCC or lost by them. The Clerk made a second application. NYCC confirmed receipt of this. Awaiting outcome.

PHILIP

(3) Investigate an alternative to 'Parishes Online' for hosting the Parish Council documents to ensure that the council is in compliance with the Transparency Regulations. The Parishes Online website will not be available after September 2019 due to the retirement of it's creator. Not yet done, to progress.

PHILIP

8. Annual Audit Report from Data Protection Officer regarding the Parish Council and the General Data Protection Regulations. As Mr Waddington could not be present he sent a statement for the Clerk to read out:

"As the Data Protection Officer for Wintringham Parish Council, I have, in conjunction with Philip, our Data

Protection Processor, completed an annual audit of the information we store, and can report the following:

No additional data storage requirements have been identified in the last year.

There have been no data breaches in the last 12 months.

Obsolete data has been deleted (specifically relating to Ian Pennock).

The data we store is held in a secure environment. The paper data is in a locked filing cabinet and electronic data is on a password protected computer that is automatically and very regularly backed up.

I have sent a copy of the Councillors Privacy Notice to Ben Jenkinson, as he had not previously received a copy.

9. Correspondence:

There was a letter signed by village residents Sheila & Chris Bridge and Anna & Rob Salkeld about the new benches opposite their respective houses. They complained that they had not been informed or consulted. Mr Witty said he had spoken to both couples and offered to move the benches (only the concrete bases were installed at the time of the complaint) but they said to leave them.

It was agreed that in future affected residents should be consulted about any such developments in the village.

10. Any other Business. There was no other business brought forward.

Mr Witty closed the meeting at 8.15pm