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<b>PART B:</b>	<b>RECOMMENDATIONS TO COUNCIL</b>
<b>REPORT TO:</b>	<b>ANNUAL COUNCIL</b>
<b>DATE:</b>	<b>16 MAY 2019</b>
<b>REPORT OF THE:</b>	<b>DEMOCRATIC SERVICES MANAGER SIMON COPLEY</b>
<b>TITLE OF REPORT:</b>	<b>REPRESENTATION ON OUTSIDE ORGANISATIONS 2019- 23</b>
<b>WARDS AFFECTED:</b>	<b>ALL</b>

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## **EXECUTIVE SUMMARY**

### **1.0 PURPOSE OF REPORT**

1.1 This report sets out information regarding the Member role of representative on outside organisations and in particular the requirement to produce a précis of meetings attended.

### **2.0 RECOMMENDATION(S)**

2.1 That Council note the information in this report.

### **3.0 REASON FOR RECOMMENDATION(S)**

3.1 To ensure all Members are fully aware of what the role of representative on outside organisations entails.

### **4.0 SIGNIFICANT RISKS**

4.1 This is an information report and is provided to ensure Members are fully informed as to their roles and therefore able to carry them out effectively.

### **5.0 POLICY CONTEXT AND CONSULTATION**

5.1 In 2013-14 a scrutiny review was undertaken on representation on outside bodies. These were considered and agreed by Full Council in March 2014.

## **REPORT**

### **6.0 REPORT DETAILS**

6.1 The decisions made by Full Council in March 2014, following the scrutiny review

included:

*That a précis from Member representatives on outside bodies be published on the website following each meeting, subject to the approval of the outside bodies, to ensure feedback of key decisions and discussions relevant to the Council is available, and including their attendance record;*

*That appointments to outside bodies be for four year terms, from 2015 onwards to coincide with the District elections, subject to an annual review by the Overview and Scrutiny Committee to address any issues with attendance or publication of précis*

- 6.2 A template for this précis will be provided to all Members appointed to outside bodies. A copy is annexed to this report.
- 6.3 To fulfil their role as representative on an outside organisation Members appointed will need to complete the précis to ensure that feedback is made available to all Members and that the Overview and Scrutiny Committee can carry out their annual review process.
- 6.4 Should representation be on behalf of all District Councils, there may be additional requirements for reporting. Where this is the case, this will be highlighted to the Member undertaking this role.

## **7.0 IMPLICATIONS**

- 7.1 The following implications have been identified:
- a) Financial  
None.
  - b) Legal  
None.
  - c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental and Climate Change, Crime & Disorder)  
None.

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**Background Papers:**  
Scrutiny Report on Outside Bodies and Member Champions  
Minutes of Full Council in March 2014

**Background Papers are available for inspection at:**  
[www.ryedale.gov.uk](http://www.ryedale.gov.uk)