

TERMS OF REFERENCE: OVERVIEW AND SCRUTINY COMMITTEE

MEMBERSHIP:

The size of the Overview and Scrutiny Committee is determined by Council.

FUNCTIONS:

- (1) To perform a broad based Overview and Scrutiny role by:-
 - (i) investigating and reporting to the Policy and Resources Committee and/or Full Council on strategic policy issues of importance to the economic, health, social or environmental well being of the District of Ryedale and its residents and/or business;
 - (ii) reviewing and scrutinising the decisions made by and the performance of the Policy and Resources Committee and/or Joint Committees and Council officers (though this will not apply to decisions made on quasi-judicial matters e.g. development control and licensing);
 - (iii) reviewing and scrutinising the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - (iv) making reports and/or recommendations to the Full Council and/or the Policy and Resources Committee and/or the, Regulatory, or Joint Committee arising from the outcome of the scrutiny process;
 - (v) exercising the right to call-in, for reconsideration, certain decisions made, but not yet implemented by the Policy and Resources Committee or Joint Committees;
 - (vi) questioning Members of the Policy and Resources Committee and/or Regulatory, Joint Committees and senior officers about their decisions and performance, whether generally in comparison with service delivery plans and targets over a period of time, or in relation to particular decisions, initiatives or projects (though this will not apply to decisions on quasi-judicial matters);
 - (vii) receiving reports from the District Auditor and the Council's internal auditor and making suggestions for improvement in practice required as a result of those reports to Full Council and/or the Policy and Resources Committee;
 - (viii) reviewing and scrutinising the performance of other public bodies in the area and inviting reports from them by requesting them to address the Committee and local people about their activities and performance; and
 - (ix) questioning and gathering evidence from any person (with their consent).
- (2) To fulfil the Overview and Scrutiny role by:
 - (i) reviewing and assessing the Council's overall performance in relation to its targets (including those set out in the Community Plan), and making

recommendations thereon to the Policy and Resources Committee and/or Full Council;

- (ii) reviewing and assessing the quality of service delivery across the Council, co-ordinating and publishing information on service performance, identifying and promoting best practice and making recommendations thereon to the Policy and Resources Committee and/or Full Council;
 - (iii) making recommendations to the Full Council on matters to be included in the Council's Plan and for Service Reviews (including cross-cutting Reviews) to be conducted having regard to the Council's strategic aims and key issues or in response to any individual concerns that may arise from time to time;
 - (iv) monitoring and considering the methodology for Service Reviews and making recommendations thereon to the Policy and Resources Committee and/or Full Council;
 - (v) receiving and considering recommendations from Service Reviews which have an impact on corporate policy, and making recommendations thereon to the Policy and Resources Committee for onward transmission to Full Council;
 - (vi) overseeing the progress of the Regulatory Committees in undertaking reviews of their own services against an agreed rolling review programme;
 - (vii) receiving Service Review Reports on those services which are the responsibility of the Policy and Resources Committee and making recommendations thereon to the Policy and Resources Committee and/or Full Council.
- (3) From time to time, the Overview and Scrutiny Committee may decide to sit to comment on proposals of particular significance, for example:-
- (i) considering the draft annual "State of the District" report;
 - (ii) considering the draft Community Plan and to monitor progress not less than annually;
 - (iii) liaising with other external organisations operating in the District, whether national, regional or local, to ensure that the interests of local people are protected or enhanced by collaborative working.

DELEGATION OF FUNCTIONS:

There is no delegation of functions.