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## Council

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Minutes of Proceedings

At the **Annual Meeting of the District Council of Ryedale** held in the **Council Chamber, Ryedale House, Malton** on **Thursday 19 May 2022**

## Present

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Councillors Joy Andrews, Paul Andrews, Arnold, Bailey, Brackstone, Burr MBE, Clark, Cleary, Cussons MBE, Docwra, Duncan, Frank (Chair), Goodrick, Graham, Hope, Di Keal, King, MacKenzie, Mason, Middleton, Oxley, Potter, Raine, Riby, Thackray and Windress

## In Attendance

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Stacey Bulet, Lucy Furneaux, Elizabeth Heath, Anton Hodge, Nicki Lishman, Phillip Spurr and Margaret Wallace

## Minutes

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### 1 Chairman

It was moved by Councillor Duncan and seconded by Councillor Cleary that Councillor Docwra be elected Chair of the Council for the ensuing year.

It was moved by Councillor Potter and seconded by Councillor J Andrews that Councillor Wass be elected Chair of the Council for the ensuing year.

Councillor Wass had given his apologies as he was unable to attend the meeting of Full Council and therefore Council had to approve his nomination in his absence.

#### **Resolved**

That the nomination of Councillor Wass to the Chair of Council in his absence be approved.

#### **Voting record**

Carried by general affirmation.

A vote was then taken to elect the Chair of Council.

#### **Resolved**

That Councillor Wass be elected Chair of Council for the ensuing year.

Councillor Wass would be asked to make the Declaration of Office as Chair of Council at the earliest opportunity.

#### **Voting record**

12 for Councillor Wass

11 for Councillor Docwra  
3 Abstentions

**Recorded vote**

**Councillor Wass** – Councillors J Andrews, Brackstone, Clark, Cussons, Frank, Goodrick, Hope, Keal, Mason, Middleton, Potter and Raine.

**Councillor Docwra** – Councillors Arnold, Bailey, Cleary, Docwra, Duncan, Graham, King, Mackenzie, Oxley, Riby and Windress.

**Abstentions** – Councillors P Andrews, Burr and Thackray

In the absence of Councillor Wass, it was agreed that Councillor Frank remain in the Chair for the election of the Vice Chair.

2 **Vote of thanks to the retiring Chairman**

In the absence of the new Chair, Councillor Cleary thanked Councillor Frank for her service as Chair of Council for the last year.

3 **Vice Chairman**

It was proposed by Councillor Burr and seconded by Councillor Keal that Councillor Frank be elected Vice Chair of Council for the ensuing year.

It was proposed by Councillor Duncan and seconded by Councillor Cleary that Councillor Docwra be elected Vice Chair of Council for the ensuing year.

**Resolved**

That Councillor Frank be elected Vice Chair of the Council for the ensuing year.

Having first made the Declaration of Acceptance of Office as Vice Chair of the Council, Councillor Frank thanked Members for her appointment.

**Voting record**

**For Councillor Frank** – 14

**For Councillor Docwra** - 12

**For Councillor Frank** – Councillors J Andrews, P Andrews, Brackstone, Burr, Clark, Cussons, Frank, Goodrick, Hope, Keal, Mason, Potter, Raine and Thackray.

**For Councillor Docwra** – Councillors Arnold, Bailey, Cleary, Docwra, Duncan, Graham, King, Mackenzie, Middleton, Oxley, Riby and Windress.

In the absence of Councillor Wass, Councillor Frank remained in the Chair.

4 **Apologies for absence**

Apologies for absence were received from Councillors Garbutt Moore and Wass.

**5 Minutes of the Annual Meeting of Council held on 20 May 2021**

The minutes of the Annual Meeting of Council held on 20 May 2021 were presented.

**Resolved**

That the minutes of the Annual Meeting of Council held on 20 May 2021 be approved and signed by the Chair as a correct record.

**Voting record**

Carried by general affirmation.

**6 Urgent Business**

There were no items of urgent business.

**7 Declarations of Interest**

There were no declarations of interest.

**8 Announcements**

The Chair to confirm his chaplain and charities in due course.

**9 Leader of the Council and Deputy Leader of the Council**

It was reported that in accordance with the Council Constitution (Part 4 – Rules of Procedure) the Council may at its Annual Meeting elect a Leader of the Council and a Deputy Leader of the Council for the ensuing year.

It was proposed by Councillor Frank and seconded by Councillor Cleary that the Council does not have a Leader or Deputy Leader for the ensuing year.

**Resolved**

That the Council does not have a Leader or Deputy Leader for the ensuing year.

**Voting record**

14 For

2 Against

10 Abstentions

**Recorded vote**

**For** – Councillors J Andrews, P Andrews, Brackstone, Burr, Clark, Cussons, Frank, Goodrick, Hope, Keal, Potter, Raine, Thackray and Windress.

**Against** – Councillors Arnold and Oxley

**Abstentions** – Councillors Bailey, Cleary, Docwra, Duncan, Graham, King, Mackenzie, Mason, Middleton and Riby.

10 **The allocation of seats on Committees between political groups and the appointment of Members to Committees**

The meeting paused at 7.20 pm and resumed at 7.34pm in order for Members to receive amended copies of Annex A and B of the report.

The Head of Corporate Governance and Monitoring Officer submitted a revised report to the published agenda which detailed the following:

**A. Committees for 2022-2023**

In accordance with the Council's Constitution, the Council was requested to appoint the Committees as indicated in Annex A (as revised) of the report.

**B. The Allocation of Seats on Committees between Political Groups and the Appointment of Members to Committees**

Ryedale District Council is to be treated as being divided into different political groups for the purposes of the Local Government and Housing Act 1989, because at least one political group has been constituted in the prescribed way.

The Local Government & Housing Act 1989 and associated regulations, requires the distribution of seats on Committees and Sub-Committees to be on the basis of political proportionality so far as it is "reasonably practicable" between the political groups of the Council unless every Member of the Council agrees that some other basis of allocation should be used.

Members considered the recommendations in the report.

The recommendations (i) – (iii) and (v) – (viii) were each moved and seconded en bloc, as follows:

**Recommendations (i), (ii) and (iii)**

It was moved by Councillor Potter and seconded by Councillor Oxley that Council adopts the recommendations shown in the revised Annex A of the report.

**Resolved**

1. That the Council appoints those Committees indicated in the revised Annex A of the report
2. That the size of the Committees is that specified in the revised Annex A of the report

3. That the Council divides Committee seats between political groups in accordance with the allocation shown in the revised Annex A of the report

The resolution was carried by general affirmation.

### **Recommendation (iv)**

With reference to recommendation (iv) of the report, Members were reminded that the Annual Meeting of Council elects the Chair and Vice Chair of Committees, with the exception of the Licensing Committee.

It was recommended that the Licencing Committee appoint its own Chair and Vice Chair at its next meeting. Nominations were then sought for the Chair and Vice Chair of Committees.

<b>Role</b>	<b>Nominee</b>	<b>Proposer</b>	<b>Second</b>	<b>Voting Record</b>	<b>Outcome</b>
Chair of Policy and Resources	Councillor Keal	Councillor Mason	Councillor Middleton	Unopposed	Councillor Keal elected
Vice Chair of Policy and Resources	Councillor Riby	Councillor Burr	Councillor Docwra	Unopposed	Councillor Riby elected
Chair of Planning	Councillor Potter	Councillor J Andrews	Councillor Brackstone	12 Councillor Potter	Councillor Potter elected
	Councillor Andrews	Councillor Burr	Councillor Thackray	6 Councillor Andrews	
	Councillor Cleary	Councillor Goodrick	Councillor Graham	8 Councillor Cleary	
Vice Chair of Planning	Councillor Cleary	Councillor Docwra	Councillor Mackenzie	Unopposed	Councillor Cleary elected
Chair of Overview and Scrutiny	Councillor Middleton	Councillor Keal	Councillor Cleary	Unopposed	Councillor Middleton elected
Vice Chair of Overview and Scrutiny	Councillor Brackstone	Councillor Potter	Councillor J Andrews	Unopposed	Councillor Brackstone elected

### **Recorded vote – Chair of Planning Committee**

**Councillor Potter** – Councillors J Andrews, Bailey, Brackstone, Clark, Cussons, Docwra, Duncan, Frank, Mackenzie, Mason, Middleton and Potter.

**Councillor P Andrews** – Councillors P Andrews, Burr, Keal, Raine, Riby and Thackray.

**Councillor Cleary** – Councillors Arnold, Cleary, Goodrick, Graham, Hope, King, Oxley and Windress

The following recommendations (v), (vi), (vii) and (viii) were moved by Councillor J Andrews and seconded by Councillor Mason.

**Recommendation (v)**

That membership of the Committees be that shown at the revised Annex B of the report

**Recommendation (vi)**

That the membership of the Licensing Committee be the same members as appointed to the Planning Committee.

**Recommendation (vii)**

That the terms of reference of the Policy and Resources Committee, Licensing Committee, Overview and Scrutiny Committee, Planning Committee and Scheme of Officer Delegation are those set out in Part 3 of the Council's Constitution.

**Recommendation (viii)**

That the Chief Executive in consultation with the Head of Corporate Governance and Monitoring Officer be authorised to make consequential amendments to the Constitution arising from the changes referred to above.

The resolution was carried by general affirmation.

**Resolved**

- (a) That, with the exception of the Licensing Committee Chair and Vice Chair, who were to be appointed at the next Committee meeting, the Chair and Vice Chair of Committees be appointed as follows:

**Policy and Resources Committee**

- (i) Chair Councillor Keal  
(ii) Vice Chair Councillor Riby

**Planning Committee**

- (i) Chair Councillor Potter  
(ii) Vice Chair Councillor Cleary

**Overview and Scrutiny Committee**

- (i) Chair Councillor Middleton

(ii) Vice Chair

Councillor Brackstone

- (b) That membership of Committees be as indicated at Annex B to these minutes;
- (c) That the membership of the Licensing Committee be the same Members as appointed to the Planning Committee;
- (d) That the terms of reference of the Policy and Resources Committee, Licensing Committee, Overview and Scrutiny Committee and Planning Committee and the Scheme of Officer Delegation be those set out in Part 3 of the Council's Constitution
- (e) That the Chief Executive in consultation with the Head of Corporate Governance and Monitoring Officer be authorised to make consequential amendments to the Constitution arising from the changes referred to above.

#### **ANNEX A - DIVISION OF MAIN SEATS FOR 2022/23**

#### **ANNEX B - APPOINTMENT OF MEMBERS TO COMMITTEES 2022/23**

##### **11 Urgency Powers - Community Grants**

The Council level decision made under urgency powers by the Chief Executive for the Amendment of Criteria for the Allocation of Community Grants was received and the Constitutional requirement was met.

##### **12 Any other business that the Chair decides is urgent**

There being no items of urgent business the meeting closed at 8.04pm.

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## DIVISION OF MAIN COMMITTEE SEATS FOR 2022/2023

### PART 1 – COMMITTEE SEATS

Political Group	Policy & Resources	Overview & Scrutiny	Planning Committee	Total (28 seats)
Conservative	3 (2.67)	2 (2.67)	3 (2.67)	8
Liberal	2 (1.67)	2 (1.67)	1 (1.67)	5
Independent	2 (1.67)	1 (1.67)	2 (1.67)	5
Independent for Ryedale	1 (1)	1 (1)	1 (1)	3
Lib Dem & Independent	1 (1)	1 (1)	1 (1)	3
Ryedale First Independent	1 (0.67)	0 (0.67)	1 (0.67)	2
Ungrouped	0	1 (0.67)	1 (0.67)	2
	<b>10</b>	<b>8</b>	<b>10</b>	<b>28</b>

### PART 2 – LICENSING COMMITTEE

	Licensing Committee
Conservative	3
Liberal	1
Independent	2
Independent for Ryedale	1
Liberal Democrat & Independent	1
Ryedale First Independent	1
Ungrouped	1

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## RYEDALE DISTRICT COUNCIL

### APPOINTMENT OF MEMBERS TO COMMITTEES 2022 - 2023

#### POLICY & RESOURCES COMMITTEE

<b>Conservative</b>	<b>Liberal</b>	<b>Independent</b>	<b>Ryedale First Independent</b>	<b>Independent for Ryedale</b>	<b>Lib Dem &amp; Independent</b>	<b>Ungrouped</b>
K C Duncan C Docwra S M Graham	J Andrews A Clark	L M Burr A R Riby	S Arnold	J Frank	D E Keal	
<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
J R Bailey J Mackenzie	C Brackstone M Potter	PJ Andrews	J A Windress	E Hope D E Cussons	S P Mason	

#### OVERVIEW & SCRUTINY COMMITTEE<sup>1</sup>

<b>Conservative</b>	<b>Liberal</b>	<b>Independent</b>	<b>Ryedale First Independent</b>	<b>Independent for Ryedale</b>	<b>Lib Dem &amp; Independent</b>	<b>Ungrouped</b>
R King N Garbutt Moore	C Wass C Brackstone	A E Raine		D E Cussons	T Middleton	WRFH Oxley

#### PLANNING COMMITTEE

<b>Conservative</b>	<b>Liberal</b>	<b>Independent</b>	<b>Ryedale First Independent</b>	<b>Independent for Ryedale</b>	<b>Lib Dem &amp; Independent</b>	<b>Ungrouped</b>
J R Bailey M J T Cleary J Mackenzie	M Potter	P J Andrews S N R Thackray	J A Windress	E Hope	S P Mason	Goodrick
<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
C Docwra S M Graham	J Andrews	A R Riby	S Arnold	J Frank D E Cussons	D E Keal	

#### LICENSING COMMITTEE

<b>Conservative</b>	<b>Liberal</b>	<b>Independent</b>	<b>Ryedale First Independent</b>	<b>Independent for Ryedale</b>	<b>Lib Dem &amp; Independent</b>	<b>Ungrouped</b>
J R Bailey M J T Cleary J Mackenzie	M Potter C Brackstone	P J Andrews S N R Thackray	J A Windress	E Hope	S P Mason	

<sup>1</sup> In accordance with the Council's Constitution, where a Member of Overview and Scrutiny Committee has acted as a named substitute at any Policy Committee they may not subsequently scrutinise any decision in which they have been involved.

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