



COUNCIL

IMPORTANT: The Council fully recognises and respects the role and importance of democratic meetings and is committed to protecting the health and safety of Elected Members and Officers who participate.

This meeting will be held virtually. The meeting will take place via Microsoft Teams and details of how to join the meeting have been provided to Members of the Council. A telephone dial-in facility will also be available.

For the purpose of public transparency and accountability, the meeting will be live streamed online. The live stream can be accessed here:

<https://www.youtube.com/channel/UCZCvPUsJ0LwMJ9ukDsGf0Hw>

The media will be able to report on proceedings from the live stream.

Council Summons and Agenda

You are hereby summoned to attend an **Ordinary Meeting of Ryedale District Council** to be held as a **virtual meeting** on **Thursday, 3 December 2020** at **6.30 pm** in the evening for the transaction of the following business:

Agenda

1 **Emergency Evacuation Procedure**

The Chairman to inform members of the public of the emergency evacuation procedure.

2 **Apologies for absence**

3 **Public Question Time**

4 **Minutes**

a **Minutes of the Ordinary Meeting of Council held on 10 September 2020**(Pages 7 - 28)

To approve as a correct record the minutes of the Ordinary Meeting of Council held on 10 September 2020.

- b **Minutes of the Extra-Ordinary Meeting of Council held on 2 November 2020**(Pages 29 - 40)

To approve as a correct record the minutes of the Extra-Ordinary Meeting of Council held on 2 November 2020.

- c **Minutes of the Extra-Ordinary Meeting of Council held on 5 November 2020**(Pages 41 - 44)

To approve as a correct record the minutes of the Extra-Ordinary Meeting of Council held on 5 November 2020.

5 **Urgent Business**

To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

6 **Declarations of Interest**

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

7 **Announcements**

To receive any announcements from the Chairman, the Leader and/or the Head of Paid Service.

8 **To Receive any Questions submitted by Members Pursuant to Council Procedure Rule 10.2 (Questions on Notice at Full Council)**

- a **To Councillor Duncan, Leader of Council, from Councillor Frank**

“Please can the Leader advise whether there has there been any progress in respect of the cattle market project?”

- 9 **To Receive a Statement from the Leader of the Council and to Receive Questions and Give Answers on that Statement** (Pages 45 - 46)

- 10 **To consider for Approval the Recommendations in respect of the following public Part 'B' Committee Items:**

Policy and Resources Committee held on 24 September 2020

- a **Update on Malton and Norton Infrastructure and Connectivity Workstream** (Pages 47 - 78)

- b **Homelessness and Rough Sleeper Strategy Summary** (Pages 79 - 100)

Overview and Scrutiny Committee held on 1 October 2020

- c **HR Policy Revision - Officer Code of Conduct** (Pages 101 - 124)
Policy and Resources Committee held on 12 November 2020
- d **To Consider the Submission to Government of the York and North Yorkshire Devolution Asks** (Pages 125 - 130)
- e **Timetable of Meetings 2021-2022** (Pages 131 - 136)
- f **HR Policy Revision - Recruitment Policy** (Pages 137 - 170)
- g **HR Policy Revision - Pay Policy** (Pages 171 - 192)
- h **Localisation of Council Tax Support 2021/2022 Scheme** (Pages 193 - 198)
- i **Treasury Management Annual Report 2019-20** (Pages 199 - 212)
- j **Revenue and Capital Budget Monitoring - Q2 2020/21** (Pages 213 - 226)
- k **Ryedale's Financial Strategy 2021-25** (Pages 227 - 250)
- 11 **Motions on Notice Submitted Pursuant to Council Procedure Rule 11**

a **Proposed by Councillor Duncan and seconded by Councillor Arnold**

“To provide much-needed support to businesses in Ryedale’s five market towns following the second nationwide lockdown, this council will provide free car parking in all Ryedale District Council car parks during December 2020. Our officers will put this into force as soon as practicable, giving consideration throughout to public feedback, social distancing rules and public health advice.”

Referred by Full Council on 5 December 2019 and considered by Policy and Resources Committee on 12 November 2020

b **Proposed by Councillor Duncan and seconded by Councillor Arnold**(Pages 251 - 260)

“This council tasks the Head of Paid Service to update and amend the constitution to reflect the following:

Leader

- *The Annual Council Meeting will appoint a Councillor to be the Leader of the Council for the Municipal Year*
- *The Annual Council Meeting will also appoint the Leader to be a member of the Policy & Resources Committee and to act as its Chairman*
- *The Leader will:*
 - *be the Chairman of the Policy & Resources Committee;*
 - *provide overall strategic vision and direction to the council;*
 - *coordinate the work of the council’s committees;*
 - *work closely with the Head of Paid Service to ensure member priorities are delivered;*
 - *act externally as the council’s main political representative;*
 - *and be the council’s main spokesman in the media*

Deputy Leader

- *The Annual Council Meeting will appoint a Councillor to be the Deputy Leader of the Council*
- *The Annual Council Meeting will also appoint the Deputy Leader to be a member of the Policy & Resources Committee and to act as its Vice Chairman*

- *The Deputy Leader will:*
 - *be Vice Chairman of the Policy & Resources Committee;*
 - *work closely with and support the Leader;*
 - *act and speak on the Leader's behalf at meetings and in the media when required to do so*

Lead Members

- *The Leader and Deputy Leader will serve as Lead Members, each with a Lead Portfolio*
- *The Annual Council Meeting will appoint up to three other Lead Members, each with a Lead Portfolio relating to areas of council policy, for the Municipal Year*
- *The Annual Council Meeting will agree the portfolio areas for each Lead Member and appoint the Lead Members to be members of the Policy & Resources Committee*
- *Lead Members will:*
 - *provide political oversight and leadership of their portfolio area;*
 - *provide collective oversight and leadership of the authority;*
 - *act as a public spokesman for their portfolio area;*
 - *present relevant reports, as required, to the Policy & Resources Committee and Council;*
 - *and be answerable to the Policy & Resources Committee and Council for service performance in their portfolio areas*
- *The "Administration" of the Council, therefore, comprises the Leader, Deputy Leader and Lead Members, who are drawn from all, or part of, the controlling group's or controlling coalition's membership of the Policy & Resources Committee*

Member Champions

- *Subject to the ongoing review into Member Champions, the Annual Council Meeting may appoint Member Champions responsible for promoting general themes in a non-partisan manner.*

Committees

The council will continue to operate under non-executive arrangements i.e. 'the committee system', with no individual member wielding executive power.

It will have the following committees:

- **Policy & Resources Committee** with power to establish an Appeals Sub-Committee and an Appointments Sub-Committee
- Overview & Scrutiny Committee
- **Planning Committee**
- **Licensing Committee** with power to establish a Licensing Sub-Committee
- **Audit, Governance & Standards Committee** to carry out the Audit Committee and Corporate Governance Standards Committee functions currently exercised by the Overview & Scrutiny Committee

The size of committees shall be determined each year by Annual Council.

Members may be appointed to the membership of on one or more committees of the council, except members of Policy & Resources Committee cannot sit on Overview & Scrutiny Committee, and vice versa.

Accountability

- *The Leader will continue to present a written report to each Full Council*
- *In addition to questions on notice to the Chairman, Leader and Committee Chairmen currently allowed, members may also ask a question on notice to a Lead Member on*

an issue relating to their Lead Portfolio

The changes should come into effect as of the Annual Meeting of Council 2020, when council will appoint a Chairman, Vice Chairman, Leader, Deputy Leader, Lead Members, Committee Chairmen, Committee Vice Chairmen and (if required) Member Champions, and allocate members to committees in accordance with political proportionality.”

- 12 **Revised Political Proportionality of Council** (Pages 261 - 268)
- 13 **Appointment of a Representative to the Milton Rooms Management Committee**
To appoint a new representative to the Milton Rooms Management Committee, following Councillor Delaney’s decision to step down from this role.
- 14 **Appointment of a Representative to the Police, Fire and Crime Panel**
To appoint a new representative to the Police, Fire and Crime Panel, following Councillor Middleton’s decision to step down from this role.
- 15 **Exempt Information**
To consider a resolution to exclude the press and public from the meeting during consideration of the following items:
- Item 16a (Shared Housing Initiative), as provided by paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).
- Item 16b (Development Opportunities and Housing Programme), as provided by paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).
- Item 17 (Financial Support for Continued Leisure Provision in Ryedale), as provided by paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972, as it contains information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 16 **To consider for Approval the Recommendations in respect of the following exempt Part 'B' Committee Items:**

Policy and Resources Committee held on 24 September 2020

- a **Shared Housing Initiative** (Pages 269 - 280)
- b **Development Opportunities and Housing Programme** (Pages 281 - 292)
- 17 **Financial Support for Continued Leisure Provision in Ryedale** (Pages 293 - 310)
- 18 **Any other business that the Chairman decides is urgent**

A handwritten signature in black ink, appearing to read 'Stacey Burlet', with a stylized, cursive script.

Stacey Burlet
Chief Executive