

## North Yorkshire Building Control Partnership

---

Held at Galtres Centre, Easingwold  
on Wednesday 13 March 2019

### Present

---

Councillors Chatt, Lunn, Raper (Chairman) and Webster

### In Attendance

---

Mandy Burchell, Keith Cadman, Rob Harper, Sara-Jane Hill and Callum McKeon

### Minutes

---

85      **Apologies for absence**

Apologies were received from Cllr Wilson-Petch and Helen Kemp

86      **Minutes**

**Resolved**

That the minutes of the meeting held on Wednesday 17 October 2018 were approved and signed by the Chairman as a correct record.

87      **Urgent Business**

There were no items of urgent business.

88      **Declarations of Interest**

There were no declarations of interest.

89      **Budget Report 2019-20 Orig**

The Head of Building Control presented the proposed budget for 2019-20 for North Yorkshire Building Control Partnership.

**Resolved**

The accounts for financial year 2019-20 were approved.

That the expected out-turn for 2018/19 be noted and the partner authorities advise their appropriate committees.

A nil increase is applied to Building Regulations charges for the financial year 2019/20.

90 **Budget 2019-20 Orig (Summary)**

91 **Monitoring Report to 31-1-19**

The Head of Building Control presented a report detailing the financial performance of the North Yorkshire Building Control Partnership for the months April 2018 – January 2019.

**Resolved**

That the report be noted.

That Robert Harper and Mandy Burchell notify Anton Hodge that they have spoken to the Board regarding the lack of financial information from NYCC.

92 **Monitoring Statement to 31-1-19 (Summary)**

93 **Performance Board Report - April 18 to December 18**

The Head of Building Control presented a report detailing the Building Control Partnership's operational performance to the 31 December 2018.

**Resolved**

That the report be noted.

The Chairman congratulated The Head of Building Control and the Development Manager on passing the LABC Fire Safety Specialist Validation assessment.

94 **Appendix 1 - NYBCP Service Delivery Plan**

95 **Appendix 2 - NYBCP Service Delivery Questionnaire April to December 2018**

96 **Appendix 3 - NYBCP Service Delivery AGENT 2019 - Results**

97 **Exempt Information**

98 **Business plan 2019-2020 Board Report. EXEMPT**

The Head of Building Control presented a report on the North Yorkshire Building Control Partnership Business Plan 2019/20.

**Resolved**

That the report be adopted.

99 **Appendix 1 - Business Plan 2019 - 20**

100 **Marketing Strategy - Board Report. March 2019**

The Head of Building Control presented a report detailing the Marketing Strategy for 2019/20.

**Resolved**

That the report be adopted.

101 **Appendix 1 - Marketing Strategy - 2019 - 2020. Final Version 25.2.19**

102 **Surveyors Market Supplement Report - Board Report. EXEMPT March 2019**

The Head of Building Control presented the Surveyors Market Supplement Report.

**Resolved**

That the report be adopted.

103 **Appendix A - Surveyor salary survey 2019**

104 **Any other business that the Chairman decides is urgent.**

The first meeting was adjourned at 2.30pm on Wednesday 13 March 2019 and reconvened on Friday 29 March 2019. Having concluded all the business the meeting finished on Friday 29 March 2019 at 10.15am.