

## **Policy and Resources Committee**

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Held at Council Chamber, Ryedale House, Malton  
on Thursday 6 February 2020

### **Present**

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Councillors Joy Andrews, Arnold (Vice-Chairman), Burr MBE, Cleary (Substitute), Delaney, Docwra, Duncan (Chairman), Frank, Thackray and Wass

Overview & Scrutiny Committee Observers: Councillors Clark, Cussons and Raper

### **In Attendance**

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Beckie Bennett, Stacey Bulet, Andrew Ellis, Anton Hodge, Kim Robertshaw, Phillip Spurr, Ellen Walker and Margaret Wallace

### **Minutes**

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#### **89 Apologies for absence**

Apologies for absence were received from Councillor King, Councillor Cleary substituted.

#### **90 Declarations of Interest**

Cllr Cleary declared a personal, non-pecuniary and not prejudicial interest in item 11 (Provision of the Learn to Swim Programme – Update) as the Member Champion for Sport and Physical Recreation.

Cllr Burr declared a personal, non-pecuniary and not prejudicial interest in item 14 (Refugee Resettlement Scheme) as she undertakes work with refugees.

#### **91 Minutes of the Meeting held on 14 November 2019**

<b>Decision</b>
That the minutes of the Policy and Resources Committee held on 14 November 2019 be approved and signed by the Chairman as a correct record.

#### **Voting record**

9 For  
1 Abstention

#### **92 Urgent Business**

There were no items of urgent business.

#### **93 Minutes of the Car Parking Working Party held on 3 December 2019**

The minutes of the Car Parking Working Party held on 3 December 2019 were received.

94 **Minutes of the Car Parking Working Party held on 27 January 2020**

The minutes of the Car Parking Working Party held on 27 January 2020 were received.

95 **Exempt Information**

**Resolved**

To exclude the press and public from the meeting if there was any discussion of the contents of the following items:

Item 9 (Minutes of the Milton Rooms Working Party held on 16 December 2019) as provided by paragraphs 1, 2 and 3 of Schedule 12A of Section 100A of the Local Government Act 1972.

Item 10 (Minutes and Recommendations of the Milton Rooms Working Party held on 15 January 2020) as provided by paragraphs 1, 2 and 3 of Schedule 12A of Section 100A of the Local Government Act 1972.

The public interest test has been considered and, in all the circumstances of the case, the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.

**Voting record**

9 For  
1 Abstention

**Resolved**

To exclude the press and the public from the meeting during consideration of item 11 (Provision of the Learn to Swim Programme – Update) as provided by paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972.

The public interest test has been considered and, in all the circumstances of the case, the public interest in maintaining the exemption is considered to outweigh the public interest in disclosing the information.

**Voting record**

7 For  
2 Against  
1 Abstention

To exclude the press and the public from the meeting during consideration of item 12 (Request to Lease Office Space at Ryedale House) as provided by

paragraph 3 of Schedule 12A of Section 100A of the Local Government Act 1972.

Upon being put to the vote the motion was lost and this item was therefore considered in public.

**Voting record**

1 For  
9 Against

**96 Minutes of the Milton Rooms Working Party held on 16 December 2019**

The minutes of the Milton Rooms Working Party held on 16 December 2019 were received.

**97 Minutes and Recommendations of the Milton Rooms Working Party Held on 15 January 2020**

The minutes of the Milton Rooms Working Party held on 15 January 2020 were received.

**Decision**

That the recommendation from the Milton Rooms Working Party held on 15 January 2020 be approved.

*Recommendation:*

*The £9,900 in reserve be released, subject to confirmation with the legal team.*

**Voting record**

Unanimous

**PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE**

**98 Provision of the Learn to Swim Programme - Update**

Considered – report of the Deputy Chief Executive

**Decision**

- (i) Members note the report and the financial request from the leisure operator
- (ii) Members note the views of Overview and Scrutiny on this matter.
- (iii) Dismiss the request for an increase in the annual management fee in the form of a compensation payment to the leisure operator.

**Voting record**

Unanimous

**PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL**

**99 Request to Lease Office Space at Ryedale House**

Considered – report of the Head of Customer Service

A motion that this be a Part B item and goes to Full Council for more detailed consideration was proposed and seconded.

Upon being put to the vote the motion was passed.

**Decision**

This item is referred to Full Council.

**Voting record**

6 For

4 Against

**PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE**

**100 Public Services Hub**

Considered – report of the Deputy Chief Executive

**Decision**

- (i) Members note the progress of the Public Services Hub project to date
- (ii) Members:
  - a) Accept the £70,000 funding from the Cabinet Office, One Public Estate (OPE) Programme offered in support of Stage 2 of the project.
  - b) Give their approval for officers to proceed with Stage 2 (scoping, brief, building design and business case development) of the project plan attached to the report
- (iii) A progress report is presented to every meeting of this Committee

**Voting record**

Unanimous

**101 Refugee Resettlement Scheme**

Considered – report of the Housing Services Manager

### **Decision**

Subject to on-going funding from Government agree to participate in the Governments new Global Resettlement Scheme for refugees. Ryedale District Council commits to participating in the government's global resettlement scheme and resettles 18 persons between 2020/21 and 2023/24.

### **Voting record**

9 For

1 Abstention

## **PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL**

### **102 Timetable of Meetings 2020-2021**

Considered – report of the Democratic Services Manager

### **Recommendation**

That the Democratic Services Manager be requested to produce an amended timetable of meetings for consideration at Full Council, avoiding school holidays where possible and moving the Annual Council meetings to 6:30pm.

That Council is recommended to approve the timetable of meetings, subject to the amendments requested by Policy and Resources.

### **Voting record**

Unanimous

### **103 Corporate Enforcement Policy**

Considered – report of the Head of Customer Services

### **Recommendation**

It is recommended to Council:

- (i) That the Council approves the Corporate Enforcement Policy (appendix 1 of the report).
- (ii) That the Corporate Enforcement Policy is uploaded to the website and included in publication lists for the authority.
- (iii) That the Corporate Enforcement Policy and Department Policies continues to be reviewed on a regular basis or as the need arises from factors such as changes to legislation.
- (iv) That under the Council's scheme of delegation, delegated authority is given to the Heads of Service to undertake the enforcement duties within the Corporate Enforcement Policy.

(v) That delegated authority is given to the Chief Executive to approve minor modifications and updates to the policy.

**Voting record**

9 For  
1 Abstention

104 **HR Policy Revision**

Considered – report of the Head of Human Resources

**Recommendation**

It is recommended to Council that

- (a) The revised policies are agreed for implementation, subject to an amendment to the Staff Volunteering Policy to reflect that volunteering must be undertaken within Ryedale.
- (b) Administrative amendments to implemented policies: That the appropriate officer, under direction from SMB be able to make any minor administrative amendments to implemented policies; such as updating references, refreshing any forms attached as appendices as part of improving workflow. These changes will be documented as part of document control and will not result in a change of the policy itself.

**Voting record**

7 For  
2 Against  
1 Abstention

105 **Budget Monitoring - Q3 2019/20**

Considered – report of the Chief Finance Officer (s.151)

**Recommendation**

It is recommended that Council notes the contents of the report.

**Voting record**

8 For  
1 Against

106 **Treasury Management Statement and Annual Investment Strategy 2020/21**

Considered – report of the Chief Finance Officer (s.151)

**Recommendation**

That Council is recommended to approve:

- (i) Members receive this report;
- (ii) The Operational Borrowing Limit for 2020/21 is set at £6m;
- (iii) The Authorised Borrowing Limit for 2020/21 is set at £11.5m;
- (iv) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed authorised boundary limits for long-term borrowing for 2020/21 onwards.
- (v) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed operational boundary limits for long-term borrowing for 2020/21 onwards.
- (vi) The treasury management strategy statement 2020/21 be approved.
- (vii) The minimum revenue provision policy statement for 2020/21 be approved.
- (viii) The treasury management investment strategy for 2020/21 be approved.
- (ix) The prudential indicators for 2020/21 which reflect the capital expenditure plans which are affordable, prudent and sustainable be approved.
- (x) The Capital Strategy for 2020/21 be approved

**Voting record**

Unanimous

107 **Financial Strategy**

Considered – report of the Chief Finance Officer (s.151)

The recommendations were taken separately.

- (i) *To approve the Council's Financial Strategy (Annex A) which includes:*
  - a. *Savings/additional income totalling £434k (Financial Strategy Appendix 3)*
  - b. *Growth Pressures totalling £1,182k (Financial Strategy Appendix 4)*
  - c. *The revised capital programme (Financial Strategy Appendix 6)*

This recommendation was carried.

**Voting record**

For: Cllrs Duncan, J Andrews, Arnold, Cleary, Delaney, Docwra, Frank and Wass

Against: Cllr Thackray  
Abstain: Cllr Burr

*(ii) A Revenue Budget for 2019/20 of £8,734k with the total charge remaining at £195.82 for a Band D property (note that total Council Tax, Including the County Council, Fire and Police is covered within the separate Council Tax setting report to Full Council);*

**Voting record**

For: Cllrs Duncan, Cleary, Delaney and Docwra  
Against: Cllrs J Andrews, Frank, Thackray and Wass  
Abstain: Cllrs Arnold and Burr

The Chairman had the casting vote and the recommendation was carried.

*(iii) to approve the special expenses amounting to £52,480*

This recommendation was carried.

**Voting record**

For: Cllrs Duncan, J Andrews, Arnold, Cleary, Delaney, Docwra and Wass  
Against: Cllr Thackray  
Abstain: Cllrs Burr and Frank

*(iv) to note the financial projection for 2020/21 – 2023/24*

This recommendation was carried.

**Voting record**

For: Cllrs Duncan, J Andrews, Arnold, Cleary, Delaney, Docwra, Frank and Wass  
Against: Cllr Thackray  
Abstain: Cllr Burr

*(v) to agree the proposed new Pay Structure and Revised Allowances as set out in Appendix 1 of the Strategy*

This recommendation was carried.

**Voting record**

For: Cllrs Duncan, J Andrews, Arnold, Cleary, Delaney, Docwra, Frank and Wass  
Against: Cllr Thackray  
Abstain: Cllr Burr



### **Recommendation**

That Council is recommended:

- (i) To approve the Council's Financial Strategy (Annex A) which includes:
  - a. Savings/additional income totalling £434k (Financial Strategy Appendix 3)
  - b. Growth Pressures totalling £1,182k (Financial Strategy Appendix 4)
  - c. The revised capital programme (Financial Strategy Appendix 6)
  
- (ii) A Revenue Budget for 2019/20 of £8,734k with the total charge remaining at £195.82 for a Band D property (note that total Council Tax, Including the County Council, Fire and Police is covered within the separate Council Tax setting report to Full Council);
  
- (iii) to approve the special expenses amounting to £52,480
  
- (iv) to note the financial projection for 2020/21 – 2023/24
  
- (v) to agree the proposed new Pay Structure and Revised Allowances as set out in Appendix 1 of the Strategy

108 **Any other business that the Chairman decides is urgent.**

There being no items of urgent business the meeting closed at 9:40pm.