

## Version History

<b>Version</b>	<b>Revision</b>	<b>Reviewer</b>	<b>Date</b>
Vers 2.0	Removal of all references to role of "Corporate Director" and replaced with "Corporate Director (s151)" or "Heads of Service"	M Jackson	February 2011
Vers 2.1	Replacement of "Community Services Committee" or "Community Services & Licensing Committee" with Commissioning Board and/or Licensing Committee	M Jackson	February 2011
Vers 2.2	Merged Terms of Reference of Community Services and Commissioning Board	M Jackson	February 2011
Vers 2.2	Added Safeguarding Code of Conduct Reference to Officer Code	M Jackson	February 2011
Vers 2.3	Replaced references to Assistant Chief Executives and Service Unit Managers with either Heads of Service or Service Managers	M Jackson	March 2011
Vers 2.3	Inserted hyperlinks on Contents page and re-paginated	M Jackson	March 2011
Vers 2.4	Substitute Members of Committee and numbers of Substitutes approved by Council on 3 November 2011	S Tierney	November 2011
Vers 3.0	Constitutional changes approved by Council Meeting on 20 February 2012 following Motion on Notice to Council	S Tierney	February 2012
Vers 3.1	Amendments to the Constitution – Form of Minutes and Recordings of meetings agreed at the Council Meeting on 17 May 2012	S Tierney	May 2012
Vers 3.2	Constitutional changes agreed at the Council Meeting on 17 May 2012 (Minute No 143/53)	S Tierney	May 2012
Vers 3.3	Amending Terms of Reference at the Overview and Scrutiny Committee to act as a Corporate Governance Committee as approved by the Council Meeting on 12 July 2012	S Tierney	June 2012
Vers 3.4	Financial Standing Orders and Financial Regulations	S Tierney	July 2012
Vers 3.5	Planning Code of Practice (various)	S Tierney	June 2013
Vers 3.6	Rules and Procedures (Access to Information Procedure Rules)	J Alderson	June 2013
Vers 3.7	Contents List checking and updating of page numbers	J Alderson	July 2013
Vers 3.8	Responsibility for P/ Policy Function	J Alderson	July 2013

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Vers 3.9	Terms of References: North Yorkshire Procurement Partnership; North Yorkshire Police and Crime Panel and Parking & Traffic Regulations Outside London Adjudication	S Tierney	July 2013
Vers 3.10	Codes and Protocols: Public Correspondence Policy and Petition Scheme	S Tierney	July 2013
Vers 3.11	Removal of references to the Commissioning Board, amalgamation of the terms of reference for the Commissioning Board and the Policy & Resources Committee, and amendments to Standing Orders to reflect each Member only sitting on one committee and new requirements for recorded votes at Budget Council	S Copley	February 2014
Vers 3.12	Removal of (s151) designation from Corporate Director. Insertion of Chief Financial Officer in place of (s151). Designation of Financial Services Manager as Chief Financial Officer	C Slater	May 2014
	Updating of the Members' Allowances Scheme to reflect the decision of Council on 3/7/14.	Simon Copley	July 2014
	Updating the Rules of Procedure to reflect the requirements of the Openness of Local Government Bodies Regulations 2014 regarding recording of meetings.	Simon Copley	September 2014
	Updating the Rules of Procedure to include the changes agreed by Council on 18/12/14 regarding electronic submission of Notices on Motion and revision of deadlines for questions on notice.	Simon Copley	January 2015
Vers 3.13	Updating to reflect the new organisational structure, the Local Government Transparency Code 2015, the new corporate values, the new information governance policies and the current values of Member allowances.	Simon Copley	July 2018
Vers 3.14	Updating to reflect the changes to responsibility for planning policy which moved from the Planning Committee to the Policy and Resources Committee, agreed by Council on 05/09/19.	Simon Copley	September 2019

Vers 3.15	<p>Updating to reflect the decision by Council on 10 October 2019 to make explicit provision for substitutes at the Corporate Governance Standards Sub-Committee specifically and at sub-committees generally.</p> <p>Updating to reflect the decision by Council on 10 October 2019 to require circulation of the Leader's Statement with the agenda.</p> <p>To correct the member allowances scheme to include the Dependent Carers Allowance and Co-optee's Allowance</p>	Simon Copley	November 2019
Vers 3.16	Removal of the terms of reference for the dissolved North Yorkshire Procurement Partnership Joint Committee	Simon Copley	March 2020
Vers 3.17	Updating to reflect changes to Officers' enforcement powers as a result of The Health Protection (Coronavirus, Restrictions) (England) Regulations 2020	Simon Copley	April 2020
Vers 3.18	Updating to reflect the decision by Council on 20 February 2020 to transfer the Council's Monitoring Officer designation to the Head of Corporate Governance post	Simon Copley	June 2020
Vers 3.19	Updating the Rules of Procedure to enable virtual Council and Committee meetings.	Simon Copley	August 2020
Vers 3.20	Updating to reflect the 2020-21 indexation of Member Allowances	Ellen Walker	October 2020
Vers 3.21	Replacement of the Officer Code of Conduct following approval of a revised Code by Council on 3 December 2020	Ellen Walker	January 2021