

TERMS OF REFERENCE: PLANNING COMMITTEE

MEMBERSHIP:

The size of the Planning Committee is determined by Council.

FUNCTIONS:

Planning Committee (Regulatory)

1. To exercise the Council's functions as Local Planning Authority under the Town & Country Planning Acts and any regulations made thereunder including the formulation and preparation of the Local Development Framework.
2. Any function delegated to an Officer which in the opinion of the Officer should be determined by the Planning Committee.

Condition

Where the Planning Committee indicates that it is minded not to accept the officers' recommendations, the application be deferred to the next Planning Committee where so requested by the Specialist Services Lead.

Planning Committee (Policy)

3. (a) To make recommendations to Council in relation to the approval or adoption of a plan or strategy comprising plans or alterations which together constitutes the Development Plan.
- (b) To determine all matters in the following stages of the production of Development Plan Documents in the Local Plan:
 - (i) Preparation Stage – the evidence base and arrangements for community involvement; publication of preparatory draft documents and associated public consultation.
- (c) To advise and make recommendations to Council upon the following stages of production of Development Plan Documents:
 - (i) Approval of any full draft development plan document for initial consultation.
 - (ii) Approval of any Proposed Submission Document prior to submission to the Secretary of State.
 - (iii) Adoption of Development Plan Documents following the Inspector's report and recommended modifications after the Examination.
- (d) In relation to the Neighbourhood Planning documents and the CIL charging schedule:
 - (i) To determine all matters as relevant in the preparation, production, publication of Neighbourhood Planning documents and to advise Council as to the subsequent adoption of Neighbourhood Planning documents as covered by the

Neighbourhood Planning Regulations 2012 (Neighbourhood Areas; Neighbourhood Forums; Community Right to Build Organisations; Neighbourhood Development Plans; Neighbourhood Development Orders and Community Right to Build Orders).

- (ii) To advise and make recommendations to Council in respect of the preparation, consultation and production of the CIL preliminary draft charging schedule.
- (iii) To advise and make recommendations to Council in respect of the preparation, production, consultation and approval of the draft CIL charging schedule to be submitted for examination and thereafter subsequent adoption.
- (e) To consider and make recommendations to Council on the adoption of Supplementary Planning Documents.
- (f) To determine matters upon related projects and studies to the Local Plan or to make recommendations to Council.
- (g) To consider and comment on behalf of the Council in respect of the Regional Strategy Local Development Frameworks, Neighbourhood Planning documents and other relevant plans or consultation exercises by Government, local authorities or other relevant bodies.
- (h) To give detailed consideration and to make recommendations to Council in respect of all other planning policy matters such as the designation of Conservation Areas and amendments to their boundaries and the designation of locally listed buildings.”

DELEGATION OF FUNCTIONS:

All those matters referred to in Section 1.2 are delegated to the Officers specified, subject to the limitations specified.

The area of responsibility of the Specialist Services Lead includes the functions and responsibilities of the Planning Committee.