



Constitution of the Council

Version 3.20 October 2020

Part 1 - Summary and Explanation

1 **Summary and Explanation** (Pages 5 - 8)

Part 2 - Articles of the Constitution

2 **Article 1 - The Constitution** (Pages 9 - 10)

3 **Article 2 - Members of the Council** (Pages 11 - 14)

4 **Article 3 - Citizens and the Council** (Pages 15 - 16)

5 **Article 4 - The Full Council** (Pages 17 - 20)

6 **Article 5 - Chairing the Council** (Pages 21 - 22)

7 **Article 6 - Overview and Scrutiny Committee** (Pages 23 - 24)

8 **Article 7 - The Policy and Resources Committee, the Planning Committee and the Licensing Committee** (Pages 25 - 26)

9 **Article 8 - The Overview and Scrutiny Committee acting as the Corporate Governance Standards Committee** (Pages 27 - 28)

10 **Article 9 - Area Committees and Forums** (Pages 29 - 30)

11 **Article 10 - Joint Arrangements** (Pages 31 - 32)

12 **Article 11 - Officers** (Pages 33 - 38)

- 13 **Article 12 - Decision Making** (Pages 39 - 40)
- 14 **Article 13 - Finance, Contracts and Legal Matters** (Pages 41 - 42)
- 15 **Article 14 - Review and Revision of the Constitution** (Pages 43 - 44)
- 16 **Article 15 - Suspension, Interpretation and Publication of the Constitution**
(Pages 45 - 46)
- 17 **Schedule 1 - Description of Alternative Arrangements** (Pages 47 - 48)

Part 3 - Responsibility for Functions

- 18 **Responsibility for Council Functions** (Pages 49 - 50)
- 19 **Terms of Reference - Planning Committee** (Pages 51 - 52)
- 20 **Terms of Reference - Licensing Committee** (Pages 53 - 54)
- 21 **Terms of Reference - Licensing Sub-Committee** (Pages 55 - 56)
- 22 **Terms of Reference - Policy and Resources Committee** (Pages 57 - 58)
- 23 **Terms of Reference - Overview and Scrutiny Committee** (Pages 59 - 60)
- 24 **Terms of Reference - Overview and Scrutiny Committee acting as Audit Committee** (Pages 61 - 62)
- 25 **Terms of Reference - Overview and Scrutiny Committee acting as Corporate Governance Standards Committee** (Pages 63 - 66)
- 26 **North Yorkshire Building Control Partnership Joint Committee** (Pages 67 - 68)
- 27 **North Yorkshire Police and Crime Panel Joint Committee** (Pages 69 - 70)
- 28 **PATROL LAJC** (Pages 71 - 72)
- 29 **Scheme of Officer Delegation** (Pages 73 - 80)

Part 4 - Rules of Procedure

- 30 **Meetings and Proceedings of Council** (Pages 81 - 104)
- 31 **Meetings and Proceedings of Committees** (Pages 105 - 112)
- 32 **Miscellaneous Matters** (Pages 113 - 116)

- 33 **Access to Information Procedure Rules** (Pages 117 - 122)
- 34 **Budget and Policy Framework Procedure Rules** (Pages 123 - 124)
- 35 **Overview and Scrutiny Procedure Rules** (Pages 125 - 136)
- 36 **Financial Procedure Rules** (Pages 137 - 156)
- 37 **Financial Standing Orders and Financial Regulations** (Pages 157 - 158)
- 38 **Contract Procedure Rules - to be read in conjunction with item 37** (Pages 159 - 184)
- 39 **Officer Employment Procedure Rules** (Pages 185 - 188)

Part 5 - Codes and Protocols

- 40 **Members' Code of Conduct** (Pages 189 - 204)
- 41 **Officers' Code of Conduct** (Pages 205 - 236)
- 42 **Protocol for Member/Officer Relations** (Pages 237 - 244)
- 43 **Protocol on Attendance and Questioning at Overview and Scrutiny Committee**
(Pages 245 - 248)
- 44 **Planning Code of Practice** (Pages 249 - 296)
- 45 **Protocol - Councillor Call for Action** (Pages 297 - 298)
- 46 **Petition Scheme** (Pages 299 - 306)
- 47 **Guide to Blogging and Social Networking** (Pages 307 - 308)

Part 6 - Members' Allowances Scheme

- 48 **Members' Allowances Scheme** (Pages 309 - 316)

Part 7 - Management Structure

- 49 **Management Structure** (Pages 317 - 318)

Version History